

**Alberni Valley Minor Hockey Association
Executive/Management Meeting Minutes**

November 27, 2019

7:00 pm

Type of Meeting: Regular Monthly Meeting

Meeting Location: Best Western Barclay

I. Call to order

TIME: 1900

In attendance: Sarah Bielert, Cynthia Fowler, Amber Lamb, Kord Kozocari, Sabrina Saran, Dave Porter, Vesna Dorn, Marilyn Gibson, Roxanne Leyland, Andrea Massop, Stefanie Weber, Mike Doucette, Heather Newton.

II. Adoption of Agenda

Amber Lamb/Marilyn Gibson (M/S) for adoption of agenda. No current additions.

All in favour.

CARRIED

III. Approval of minutes from last meeting

Vesna Dorn/Stefanie Weber (M/S).

All in favour.

CARRIED

IV. Reports

a) President – Mike Doucette

Huge thank you to Sarah for all her work during the arena closure.

Great communication from City of PA to us during the closure.

Reminder from VIAHA of Two-Deep rule as incident in region related to policy not being followed.

b) Vice President – Kord Kozocari

Nothing to report

c) Secretary – Andrea Massop

Nothing to report

- d) Treasurer – Vesna Dorn

*****See attached report & income statement**

Kudos from the Exec for all the hard work Vesna has been doing to get the books organized and back on track.

Discussion of mail box needs. Potentially six to ten boxes needed. Some can go into lockers and some in hallway.

Explanation of income statement. Less revenue due to less players registered this season. Also must adjust budget based on less fundraising income due to less raffle tickets being sold.

Discussion of struggle to collect Rep fees. Suggestion made that rep fees are submitted at beginning of season.

- e) Director at Large – Dave Porter

Nothing to report

- f) Director at Large – Amber Lamb

Nothing to report

- g) Registrar – Samantha Barrowcliff

New email, please note.

Attending final ice time for First Shift to assist with registration for new players. Will attempt to connect with families that cannot attend last practice.

V. Reports by Management Committee

- a) Initiation Program Coordinator – Cynthia Fowler

Novice Tournament going ahead for this coming weekend. Many thanks to Sarah for her help to make it happen!

- b) Recreation Team Coordinator – Karen Kozocari

Not in attendance

- c) Competitive/Development Team Coordinator – Stefanie Weber

Query about rep manual location. Used to be online but isn't anymore. May have to start again.

Suggestion that Exec members attend Midget Beer & Burger on January 10, 2020 to help support them in fundraising in the wake of losing the income from their tournament.

- d) Tournament Coordinator – Sarah Bielert

See attached report

Midget tournament cancellation was last minute and

Twelve (12) league games that needed to be rescheduled. Oceanside and Peninsula helped with making their ice available.

Oceanside opened up ice for practices for younger divisions.

Sarah Bielert/Andrea Massop (M/S) that thank you letter and small gift be sent to Oceanside for all their help during our closure. Sarah will take care of this purchase. All in favour.

CARRIED

Suggestion that Oceanside teams are offered price discount for all AVMHA tournaments for 2020/21 season. Sarah will look at numbers and decide if percentage or dollar amount would be appropriate.

103.5 hours of ice lost due to the closure (not including ice for tournaments – that is allocated to the tournament itself to pay).

Query about whether the consideration has been made that discounts be given for lost ice and refund to be received due to the same. Feeling of the group in general is that the money should be injected back into the association and all members be made aware of how the association as a whole benefitted from the purchase.

- e) Female Player Coordinator – Angela Cole

Not in attendance

- f) Risk Management Coordinator – Ron Tramer

Not in attendance

- g) Gaming and Licensing Coordinator – Sarah Bielert

Midget Silvertips are using a gaming license through us for a raffle for them.

- h) Public Relations Coordinator – Andrea Massop

Request from AV News for interview regarding rink closure. Referred to Mike Doucette. Interview from Mike and several board members appeared on AV News website.

- i) Recreation Sponsorship Coordinator – Marilyn Gibson

Buy-Low sponsorship has come in. Need to decide which team gets their sponsor bar.

The Donut Shop has also sponsored. Need to find sponsor bars.

Willa Thorpe wants to know the size of the display cabinet that we want. Marilyn and Mike Doucette to check on size and submit to City of PA.

Would like team photo for each of the sponsors. Kord Kozocari will discuss with Karen and get photo printed for each team.

- j) Ice Allocator – Sarah Bielert

See attached report

- k) Referee in Chief – Francois Warren

Not in attendance – report via Sarah...Novice tournament will all be first and second year officials.

- l) Coach Coordinator – Dave Porter

Query if any ice available for Development will be available in the new year.

Query from Mike Doucette how we can get a coaching clinic in PA. Requirement is that there are 12 attendees. We will try to get enough people for 2020/21 season.

- m) Equipment Manager – Cynthia Fowler/Amber Lamb

As discussed previously

- n) Tag Day Coordinator – Carrie Johanneson

Not in attendance

VI. Reports by Division Managers

- a) Initiation/Novice Manager – Cynthia Fowler

Nothing to report

- b) Atom Division Manager – Heather Newton

Tournament rescheduled for March. Only 3 of the 6 teams previously attending are interested in attending on the new date. A new tournament coordinator will take over as the one for the original date

- c) PeeWee Division Manager – Sabrina Saran

Both goalies have had concussions. Teams are getting beaten quite badly in all league games but teams are doing a good job of finding the positives in the experience

- d) Bantam Division Manager – Sam Barrowcliff

Not in attendance

- e) Midget Division Manager – Kord Kozocari

Nothing to report

VII. Old/Unfinished Business

- a) Review of Policy and Procedure Manual changes – potentially tabled for December.

Mike Doucette/Dave Porter (M/S) that we have no meeting for December. All in favour.

CARRIED

VIII. New Business

- a) Equipment room modifications – Cynthia Fowler

Need for 2 rolling carts with shared equipment (one for rep and one for rec)

- b) Mail boxes – Vesna Dorn

See discussion under Treasurer report

- c) Plan for coming off of rink closure – see Ice Allocator and Tournament Coordinator report

IX. Tabled Business/Action Items

X. Move to Adjourn

Mike Doucette/Kord Kozocari (M/S) to adjourn

TIME: 2030

In-camera meeting.

***Treasurer Report – November 2019

1) 3 pictures of mailbox samples i took at other associations. Please add this to the agenda for a short discussion item I would like to have.

2) Financial statement. Please note the highlighted items are not yet paid for so I have an adjusted the income statement at the very bottom to include costs that are still to be incurred.

If you have questions about the financials feel free to send me an email and I will explain. If you feel there are costs I may have missed please also let me know.

I will be sending out all teams their accounts over the next few weeks so they are aware where they are at and can review their budgets to ensure costs will be covered or increase their fundraising efforts. (Tourney cancellations have affected 2 of our teams.

Also I would like to report that the permissive property tax application I submitted to the City of PA has been accepted and our hockey offices and storage rooms will not be subject to any taxes for 4 years.(year 2023)

Vesna Dorn
AVMHA Treasurer