

**Alberni Valley Minor Hockey Association
Executive/Management Meeting Minutes**

October 30, 2019

7:00 pm

Type of Meeting: Regular Monthly Meeting

Meeting Location: Best Western Barclay

I. Call to order

TIME: 1900

In attendance: Mike Doucette, Ron Tramer, Samantha Barrowcliff, Roxanne Leyland, Marilyn Gibson, Kord Kozocari, Dave Porter, Cynthia Fowler, Vesna Dorn, Amber Lamb, Sarah Bielert, Andrea Massop, Francois Warren, Heather Newton

II. Adoption of Agenda

M/S (Kord Kozocari/Amber Lamb) to adopt agenda for meeting. All in favour.

CARRIED

III. Approval of minutes from last meeting

M/S (Andrea Massop/Kord Kozocari). All in favour.

CARRIED

IV. Reports

a) President – Mike Doucette

Lots of small things to deal with through month.

First Shift going well – approximately 40 kids in program.

Grow the Game discussions with Rick Schevink

b) Vice President – Kord Kozocari

Attended President's meeting. Tiering part was long. In future, better to go prepared with arguments of why you should be in the tier you want compared to other teams who want the spot.

Final outcome:

PeeWee – Tier 4

Bantam – Tier 3

Midget – Tier 3

Jim Humphries encouraging AP-ing of players in House. If in a pinch, can call or email Jim to get lateral movement of players in House if less than 10 skaters. Question from Sarah about how to manage that with electronic score sheets.

Will be VIAHA Zone team review. Talk will be to discontinue the program.

c) Secretary – Andrea Massop

Communication dealing with setting up resolution for currently suspended parent. Ongoing.

d) Treasurer – Vesna Dorn

Update: 152 cheques written since the beginning of the season. Cheque request form adopting is going smoothly. House teams are doing well with getting budgets into Vesna.

Concern about outstanding funds from PeeWee tournament that haven't been submitted to Vesna yet. Request for safe in the office with ability to change code for each tournament weekend or develop a procedure for submission. Consideration of creating a fine for late submission of funds

e) Director at Large – Dave Porter

Nothing to report

f) Director at Large – Amber Lamb

Nothing to report

g) Registrar – Samantha Barrowcliff

M/S (Andrea Massop/Amber Lamb) to accept Registrar report. All in favour.

CARRIED

V. Reports by Management Committee

a) Initiation Program Coordinator – Cynthia Fowler

All is well. Struggling with numbers of kids to attend a tournament.

b) Recreation Team Coordinator – Karen Kozocari

Not in attendance

c) Competitive/Development Team Coordinator – Stefanie Weber

Not in attendance

d) Tournament Coordinator – Sarah Bielert

PeeWee tournament went well. Some hiccups with electronic score sheets. Sarah reports that she has been told that all PeeWee House tournaments for the remainder of the season will be using paper score sheets as some associations are not getting on board.

Sarah is requesting that by the 2020/21 season, we have the capabilities to do on-line registration is in place for all tournaments. She would not want to continue in the role if this is not in place. It is overwhelming and an unnecessary amount of work for her to have to deal with all registrations and inquiries. The undertaking of Team Snap as our main platform would make this possible. Potentially increase tournament fees slightly to absorb cost of Team Snap charges.

e) Female Player Coordinator – Angela Cole

Not in attendance

Query from Sarah Bielert about allocation of ice for female teams. Has not been any requested from female coordinator since early in the season.

f) Risk Management Coordinator – Ron Tramer

Nothing to new to report. Query at last meeting about goalie in regular helmet. Ron looked at minutes from last season and it was decided that goalie helmets must be worn. Hockey Canada regulations state that goalies may wear any approved helmet. Moving forward, any helmets that are approved may be worn by any player.

g) Gaming and Licensing Coordinator – Sarah Bielert

50/50 going well. If any overages, do not give to Sarah as she cannot put it in gaming account. Must be given to Vesna.

h) Public Relations Coordinator – Andrea Massop

Nothing to report

i) Recreation Sponsorship Coordinator – Marilyn Gibson

Query about approved placement of sponsorship bars. They may go across top if necessary.

Marilyn would like in upcoming season for no one to sew on sponsor bars except herself.

For display cabinet, Marilyn will contact someone at Parks & Rec or City of PA to find out how to get that happening.

Marilyn will inquire with one sponsor who has been a consistent sponsor in the past who has not been contacted yet this year.

j) Ice Allocator – Sarah Bielert

League Schedule received for season up to December.

Shortage of rep exhibition game ice due to lots of tournaments locally. Sarah is trying to find more ice for rep teams.

Dennis See is looking for available ice for Bantam Major Silvertips games.

k) Referee in Chief – Francois Warren

Inquiry about suspended player availability

Ten (10) new officials.

Bringing in some officials from out of town for Midget tournament.

Please ensure that all e-game sheets are emailed to Francois as he reviews them with the officials when they have meetings.

Regarding closing the penalty box door, would like consideration made for tournaments that there is a minor penalty for doors left open.

Wednesday, Nov 13 at 1700 at Athletic Hall for next officials meeting.

l) Coach Coordinator – Dave Porter

On top of goalie ice, inquiry if we want skills development and if ice is available. No ice available until January. Dave will inquire further.

Goalie ice may be split based on ability.

m) Equipment Manager – Cynthia Fowler

Email requested to all teams to keep their lockers tidy.

n) Tag Day Coordinator – Carrie Johanneson

Not in attendance. Tag Day completed. Just over \$7000 made. Official numbers to come. Request for stickers for next year.

VI. Reports by Division Managers

a) Initiation/Novice Manager – Cynthia Fowler

b) Atom Division Manager – Heather Newton

c) PeeWee Division Manager – Sabrina Saran

Not in attendance. Report given by Secretary.

Problems early in season with first league game and no coaches available. Sam worked her amazing magic and got them a coach and everyone official by the time they hit the ice.

Team 2 is having issues with parent volunteers not showing up for their assigned shifts. Sabrina is meeting with team this week.

Sponsorship application has been submitted to Scotia Bank for \$1000, to be shared between the two teams.

Thank you to Sarah for gathering and washing the jerseys for the division.

Thank you to Marilyn for ordering new sponsor bars and sewing them on so quickly.

d) Bantam Division Manager – Sam Barrowcliff

Things going well. Usual behavioural issues for this age group. One player may be out for the season with required surgery from previous break and then new trauma to same location.

e) Midget Division Manager – Kord Kozocari

Problems with people not volunteering. Suggestion made to put out a schedule for shifts.

VII. Old/Unfinished Business

- a) Display cabinet status inquiry – Andrea Massop – on going, change in staff with city and original contact is no longer available for the work. We will continue to try and get this done.

VIII. New Business

- a) Review of Policy and Procedure Manual changes

Section 2 changes M/S (Mike Doucette/Samantha Barrowcliff). All in favour.

CARRIED

Section 3 changes M/S (Mike Doucette/Dave Porter). Remove 3.1.0 (higher VIAHA branch)

Yes – Mike Doucette, Samantha Barrowcliff, Kord Kozocari, Dave Porter, Amber Lamb, Andrea Massop, Marilyn Gibson

Abstain – Vesna Dorn

CARRIED

Section 3 change M/S (Samantha Barrowcliff/Amber Lamb) Remove 3.2.0 (no spouses may sit on the same committee)

Yes – Mike Doucette, Andrea Massop, Samantha Barrowcliff, Amber Lamb, Marilyn Gibson, Kord Kozocari

No – Dave Porter, Vesna Dorn

CARRIED

Section 3 change M/S (Samantha Barrowcliff/Kord Kozocari) Remove 3.3.0 (no President or Vice-President may coach)

All in favour.

CARRIED

Section 3 – combination of player code of conduct

Remainder to be tabled until next meeting.

IX. Tabled Business/Action Items

X. Move to Adjourn

Time: 2109

M/S (Mike Doucette/Kord Kozocari). All in favour.

CARRIED

In-camera meeting.