

**Alberni Valley Minor Hockey Association
Executive/Management Meeting Minutes**

August 20, 2019

7:15 pm

Type of Meeting: Regular Monthly Meeting - Meeting Location: Best Western Barclay

I. Call to order – Time: 1915

Attendance: Sam Barrowcliff, Andrea Massop, Mike Doucette, Sarah Saran, Marilyn Gibson, Roxanne Leyland, Karen Kozocari, Al McCulloch, Francois Warren, Amber Lamb, Kord Kozocari, Dave Porter, Vesna Dorn

II. Adoption of Agenda

M/S (Sam Barrowcliff/Dave Porter). All in favour.

CARRIED

III. Approval of minutes from last meeting

M/S (Sam Barrowcliff/Andrea Massop). All in favour.

CARRIED

IV. Reports

a) President – Mike Doucette

Has found 3 people for Discipline Committee: Nikki Bezanson, Ian MacDonald, Trevor Zado

Thank you to Sam and Sarah for running the Open House last night to collect fees for the upcoming season.

b) Vice President – Kord Kozocari - Nothing to report

c) Secretary – Andrea Massop - Nothing to report

d) Treasurer – Vesna Dorn

Keeping up with cheques and paying bills and working with Sam to collect fees.

Travel fees will follow CRA schedule of \$0.58/km

Kord Kozocari inquired about if credit card would be available for association. We will not pursue getting a credit card at this time.

M/S (Mike Doucette/Sam Barrowcliff) to send \$100 donation for Gerald Trees memorial.
All in favour.

CARRIED

- e) Director at Large – Dave Porter - Nothing to report
- f) Director at Large – Amber Lamb - Nothing to report
- g) Registrar – Samantha Barrowcliff

Update on numbers for upcoming season.

Open House was a success, compared to numbers from last season that went in unpaid, this year we are much lower. Most outstanding are waiting for third party billing.

For upcoming season, Sam will be in office during Bantam recreation practices each week.

V. Reports by Management Committee

- a) Initiation Program Coordinator – Cynthia Fowler

All managers and coaches in place for upcoming season.

- b) Recreation Team Coordinator – Karen Kozocari

Working on managers and coaches.

- c) Competitive/Development Team Coordinator – Stefanie Weber - Not in attendance.

- d) Tournament Coordinator – Sarah Bielert

All tournaments are submitted to BCH. Dealing with registrations as they come in. Awaiting division tournament coordinators to take on some of the load once teams are formed.

- e) Female Player Coordinator – Angela Cole - Not in attendance.

- f) Risk Management Coordinator – Ron Tramer - Not in attendance.

- g) Gaming and Licensing Coordinator – Sarah Bielert

Waiting on 2 gaming licenses and 1 grant.

- h) Public Relations Coordinator – Andrea Massop - Nothing to report.

- i) Recreation Sponsorship Coordinator – Marilyn Gibson

Went around today and issued all the forms for sponsorship, awaiting responses.

Has trophy for Jessica States award. Jeff Taves recommended community funding application for update of display cabinet. Andrea will fill out and submit application before November 1, 2019.

Confirmation from Vesna and Mike that teams can get individual player sponsorship as long as total team funding from sponsorship doesn't exceed \$3800.

PeeWee has Scotia Bank for sponsorship. Marilyn has passed on contact information to Sarah Saran to discuss funding.

j) Ice Allocator – Sarah Bielert

Ice time is looking good this season. Sarah has been talking to Dave Beatty and given him ice for Atom Development and Island league. Still are some times to work out.

H1/2/3 will share weekday ice until January.

First Shift ice is set (3 weekday and 3 weekend). Had to move from earlier time slot that was originally slated as coaches could not make original time.

Dennis See is looking for ice for Major Bantam. Most of their ice they will want is Sunday's for this type of team, as per Al McCulloch. Dennis is looking for practice slots during the week as well. Sarah proposes that we send Dennis some spots we have available and let him pick. The Major Bantam team will then pay AVMHA back for this ice.

Inquiry if Bantam Rep will require their two practices in the evening or can they do one morning and one evening this season. Mike Doucette will contact Kelly Fines to find out what his preference is.

Female Development ice will only be on the weekends.

k) Referee in Chief – Francois Warren

Concerns about ability to have enough refs to man our local games. Many of our older refs are leaving town. May have to bring in refs from out of town. The

Reminder that team/division managers must always contact him to get refs booked. Ensure you receive a reply from Francois or you probably do not have refs for the game.

l) Coach Coordinator – Dave Porter

Thank you to Sam for keeping things organized for Dave and helping to contact coaches. Working to ensure the upcoming coaches have all their credentials.

Goalie clinics are coming together.

Question from Karen about process if more than one person wants to be head coach for a specific team. Dave will work with Karen to choose coaches should that situation arise.

m) Equipment Manager – Kord Kozocari

Cynthia and Amber have gone through and done a big clean out and have changed all the locks on the rep lockers at this point. Stefanie has all the keys for the rep teams.

M/S (Sam Barrowcliff/Andrea Massop) that teams are all charged \$100 for the keys for their locker and when their keys are returned, the team will be credited back the \$100. All in favour. **CARRIED**

n) Tag Day Coordinator – Carrie Johannesen - Not in attendance.

VI. Reports by Division Managers

- a) Initiation/Novice Manager – Cynthia Fowler - Not in attendance
- b) Atom Division Manager – confirm appointment – still no appointment
- c) PeeWee Division Manager – Sabrina Saran

Sabrina asking if coaching lined up for PeeWee. Karen Kozocari confirms there are.

Right now, 20 skaters and 4 goalies, may make 2 teams and have goalies be skaters (minimum allowed is 11 skaters and 1 goalie). If PeeWee Rep folds, then the teams will be good sized. If PeeWee Rep goes, we will have very small teams and will AP from Atom House. No players should come from First Shift. PeeWee aged players coming out of First Shift should go to Atom House anyway.

M/S (Mike Doucette/Kord Kozocari) that we make two smaller PeeWee House teams rather than one big team. All in favour.

- d) Bantam Division Manager – confirm appointment – still no appointment
- e) Midget Division Manager – confirm appointment – still no appointment

VII. Old/Unfinished Business

- a) Discipline Committee Appointments for 2019/20 – Mike Doucette – covered in President's Report
- b) Update on Sponsorship Letters for all divisions – Andrea Massop – letters are done and will be saved for subsequent seasons.
- c) Tournament Application – Sam Barrowcliff/Sarah Bielert – all done, except for two.
- d) iPads and cases are purchased and in process from Amber Lamb.

VIII. New Business

- a) Officiating Clinic – Francoise Warren – Off-ice, Friday, September 27 5:30-10pm at Best Western Barkley. Will need ice on September 28/29 for on-ice portion. And then another ice time 3 weeks after that. Advertising on website for clinic and Francois will approach PeeWee and Bantam teams directly to try to recruit.
- b) Locker Clean out – Cynthia Fowler – presented by Andrea Massop: Lockers have been cleaned out in a massive effort by Cynthia and Amber. New keys are made for the lockers and the suggestion has been made that teams pay a deposit for the keys to ensure they are returned at the end of each season. Around 500 lbs of waste that could not be donated was discarded. Discussion about what to do with some leftover jerseys that are still around.
- c) Four-year old's playing without evaluation – Cynthia Fowler – presented by Andrea Massop: Cynthia was inquiring if we could admit 4-year old players to H1 since our registration numbers are so low. It is a VIAHA mandate that 4-year old players (in this upcoming season, that is players born in 2015) not be permitted to start in minor hockey. Sam said that there is one player still in the works for this possibility.
- d) AVMHA Website – Cynthia Fowler – presented by Andrea Massop: Cynthia was recently dealing with an MHA that is using the TeamSnap platform for their association website and she said that's very user friendly and would like to see AVMHA use the same platform. Discussion with Roxanne and she feels she is able to modify our current website so that it matches the functionality of TeamSnap's sites for much less cost to AVMHA. Will check in with Roxanne in December on how it's coming along.
- e) Procedure for unpaid players showing up for Rep/House tryouts – Andrea Massop – there are only a few players left unpaid as of today. Stefanie Weber and Mike Doucette will handle making contact with the players/parents in the arena at tryouts.

IX. Tabled Business/Action Items

X. Move to Adjourn - M/S (Mike Doucette/Sam Barrowcliff) at 2028.

In-camera meeting.

- *Update on recent resolution meeting.*
- *Update on contact from suspended member.*
- *Discussion about Executive Members not selling raffle tickets in the past and get fundraising fee waived. Executive Members will be selling raffle tickets and will pay fundraising fee.*