

Alberni Valley Minor Hockey Association
Executive/Management Meeting Agenda

September 26, 2018

7:00pm

Type of Meeting: Regular Monthly Meeting

Meeting Location: Best Western Barclay

I. Call to order:

TIME: 1900

IN ATTENDANCE: Al McCulloch, Kord Kozocari, Carrie Johannesen, Amber Lamb, Cynthia Fowler, Sarah Bielert, Karen Kozocari, Roxanne Leyland, Francois Warren, Marilyn Gibson, Dave Porter, Andrea Massop, Samantha Barrowcliff, Ron Tramer,Carolynn Scott.

II. Adoption of Agenda

Motion: Samantha Barrowcliff

Seconded: Andrea Massop

All in favour. Carried.

III. Approval of minutes from last meeting

Motion: Kord Kozocari

Seconded: Samantha Barrowcliff

Amendment to by-law required from previous minutes. Roxanne Leyland will send change to Andrea Massop.

All in favour. Carried.

IV. Reports

a) President – Al McCulloch

- VIAHA meeting report: zone teams up and running; low tolerance for bad behavior from parents; two-deep and cell phone discussion; fines; player movement between associations
 - Cell phone out in dressing room, they will be gone for a full year = VIAHA position. Device cannot be visible at any time.
 - No two-deep compliance, coach will be automatically removed from his/her position.
- b) Vice President – Kord Kozocari
- Boards for Novice are working well.
 - Nets are being assembled
- c) Secretary – Andrea Massop
- Letters sent to members through month.
- d) Treasurer – Carolynn Scott
- Nothing to report
- e) Director at Large – Dave Porter
- Nothing to report
- f) Director at Large – Amber Lamb
- Nothing to report
- g) Registrar – Samantha Barrowcliff

Report submitted. **(see attached)**

Motion to accept report: Samantha Barrowcliff

Seconded: Amber Lamb

All in favour. Carried.

*Concussion testing for Atom and above moving forward.

V. Reports by Management Committee

- a) Initiation Program Coordinator – Amber Lamb
- Cones purchased for all levels of Initiation

- Jamboree planning well underway (Cynthia doing majority of the donation solicitation). Hoping for 22 teams for that weekend.
- b) Recreation Team Coordinator – Karen Kozocari
- Atom: all is well, teams done.
 - PeeWee: all is well, teams done.
 - Bantam: practicing together because short one head coach, therefore no teams formed yet.
 - Midget: still trying to discern what to do with the teams (1 vs. 2); decision by end of this week. Karen believes one team will be better but is prepared to try two teams for a short period and see how numbers work for players that attend practice/games. Al approves moving forward with 2 teams for the time being.
 - PICTURE DAY: AAA Photography notified that they are not being used this year. The company replied and was very apologetic. FreezeFrame will be doing pictures on October 16, 2018. Need to decide on background.
- c) Competitive/Development Team Coordinator – Stefanie Weber (special guest: Sean Elder – Midget Team discussion)
- See above for Midget discussion.
- d) Tournament Coordinator – Stefanie Weber
- Andrea Massop and Cat Davidson are directors for Atom/PeeWee rep tournament. All is progressing well.
- e) Female Player Coordinator – Angela Cole
- ABSENT
- f) Risk Management Coordinator – Ron Tramer
- Has responded to 2 inquiries since coming on: 1) social media violation inquiry; 2) wearing of a weight belt.
 - **See attached report**
 - Motion to accept report: Samantha Barrowcliff
 - Seconded: Al McCulloch
 - All in favour. Carried.
- g) Gaming and Licensing Coordinator – Sarah Bielert

- Received \$50,000 from BC Gaming
 - Communication with BC Gaming for sports pool
 - Applying for raffle. Need date of banquet. April 3, 2019 decided for banquet. Kord Kozocari will book banquet through Glenwood Centre.
 - Check with online ticket printing (VistaPrint) for option other than cutting by hand.
- h) Public Relations Coordinator – Andrea Massop
- Nothing to report
- i) Sponsorship Coordinator – Marilyn Gibson
- Currently 3 full teams and 4 half teams for sponsorships.
 - Query if we are buying new bars – decided that we are, even for used jerseys.
- j) Ice Allocator – Sarah Bielert
- All going well. Al McCulloch reports that there have been no complaints.
 - Clinic spots still available (would like at least one to go to goalies)
 - Some weekend spots that are being left open
- k) Referee in Chief – Francois Warren
- Clinic this Friday. No new registration.
 - Away for a time in October. Isaac McDonald will be in his place
- l) Coach Coordinator – Dave Porter
- **See attached report**
 - Al McCulloch shared correspondence related to Mr. Higgins. He also requested that letter to him from Mr. Higgins also be included in the minutes of Executive Meeting. Suggestion made that we send official letter stating that we will not have a coaching position available for him in the 2018/19 season.
 - Dave Porter does not support Mr. Higgins as a coach/volunteer in any capacity. Ron Tramer points out that the Executive gets to choose whether someone gets to volunteer or not and that decision should be communicated.

- Plan: send letter to explain that Mr. Higgins will not be permitted to volunteer during 2018/19 season.
- Query if we want to hire a goalie coach for goalie clinics this season. Some suggestions made. Dave Porter will investigate.
- Motion that goalie clinic budget be \$250: Samantha Barrowcliff
- Seconded: Kord Kozocari
- All in favour. Carried.

m) Equipment Manager – Kord Kozocari

- Nothing to report

n) Tag Day Coordinator – Carrie Johanneson

- Planning for upcoming Tag Day. On line registration planned.

VI. Reports by Division Managers

a) Initiation/Novice Manager – Amber Lamb

- See V. a)

b) Atom Division Manager – Sabrina Saran

- ABSENT

c) PeeWee Division Manager – Sarah Bielert

- Teams formed. Coaches in place. All seems to be well. Teams are planning away tournaments.

d) Bantam Division Manager – Carmen Deines

- ABSENT

e) Midget Division Manager – Rhonda Dame

- ABSENT

VII. Unfinished Business

VIII. New Business

a) Old Jerseys (Sarah Bielert) – confirm plans about what to do with them

- Sarah would like old jerseys and wondering if we can use them as practice jerseys. Al McCulloch approves. Marilyn Gibson says that sponsor bars need to be removed if they are in place.
- b) Two-deep dressing room clarification (Sarah Bielert) – need confirmation of policy guidelines for which adults are permitted to be part of the “two-deep team”.
- Dave Beatty says CRC and RIS must be in place for anyone participating in two-deep. Coach/manager is responsible for ensuring compliance.
 - From Dave Beatty: “The ‘non-team official’ adult would require RIS and CRC only, not CATT. All team officials require CATT...two non-team adults with RIS and CRC could be the two people providing supervision. If a player is injured and goes to the dressing room the trainer or HCSP and that child’s parent could be the two in the room. In that case, the parent would not require RIS and CRC and a parent can be left alone in the dressing room with his own child, so long as no other children are present. The goal is to provide a level of supervision for children to ensure a safe environment and to protect adults from potential allegations.”
- c) FaceBook/social media policy (Cynthia Fowler) – need clarification about policy and what the guidelines are for tolerance and when discipline is warranted.
- One opinion is that appropriateness of posts needs to be considered.
 - Consideration of BCH policy 10.01 and 10.02.
- d) Recent correspondence received from Executive members from a family in the association. Discussion and plan of action to be decided. (Al McCulloch)
- See V. I) above.
- e) VIAHA policy discussion (Al McCulloch)
- Discussed earlier.
- f) Cell phone policy (music players)/dressing room photos (VIAHA) (Al McCulloch)
- Discussed earlier during president report. Zero tolerance for cell phones being out in the dressing room. No pictures permitted at any time, even at the Initiation levels. For music playing, Bluetooth device must be paired outside the dressing room.

IX. Tabled Business/Action Items

- a) Goalie clinic discussion – confirmation of what is happening - decided
- b) Raffle Date – decided on April 3, 2019
- c) Inquiries from Ron Tramer brought forward in his report.

X. Move to Adjourn

Motion to Adjourn: Samantha Barrowcliff

Seconded: Karen Kozocari

TIME: 2058

Move to in-camera meeting if necessary

No in-camera required.