

Alberni Valley Minor Hockey Association  
Management/Executive Meeting Minutes  
June 27, 2018  
7:00pm  
Best Western Barclay

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✓ Al McCulloch	R Angela Cole
✓ Kord Kozocari	✓ Marilyn Gibson
R Andrea Massop	R Francois Warren
✓ Carolynn Scott	R Cynthia Fowler
R David Porter	✓ Roxanne Leyland
✓ Amber Lamb	✓ Stephanie Weber
✓ Samantha Barrowcliff (Note Taker)	R--Regrets

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- I. Call to order
- II. Adoption of agenda
  - a. Moved: Kord
  - b. Second: Marilyn
- III. Approval of Minutes of previous meeting
- IV. Reports
  - a. **President** – Al McCulloch
    - i. VIAHA meeting for AI July 11. More info to come (re Zone teams)
    - ii. AI will work with Soccer Association to see if we can work schedules to accommodate soccer and hockey
  - b. **Vice President/Equipment coordinator** – Kord Kozocari
    - i. Jerseys ordered for recreation
    - ii. Info to Carolyn for nets and borders, will be shipped soon
    - iii. Decision to go with Totes for new jerseys for storage in locker rooms
    - iv. Discussion regarding Rep jerseys; new sponsor bars which will have a different shape
  - c. **Secretary/Public Relations** – Andrea Massop
    - i. Absent
  - d. **Treasurer** – Carolynn Scott
    - i. Nothing to Report
  - e. **Director at Large/Coach Coordinator** – Dave Porter
    - i. Absent – *See Stefanie Weber Report*
  - f. **Director at Large/Initiation Coordinator** – Amber Lamb
    - i. Nothing to report
  - g. **Registrar** – Samantha Barrowcliff
    - i. Moved “to accept registrar report report”: Kord
    - ii. Second: Amber
- V. Reports by Management Committee
  - a. **Recreation Team Coordinator** – VACANT
  - b. **Competitive/Development Team Coordinator/Tournament Coordinator**– Stefanie Weber
    - i. No coach for Atom Development, 2 for Peewee, 0 bantam, maybe 1 midget
    - ii. Coach evaluation committee TBD

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- iii. Tryout ice TBD; also depends on Zone Team
  - iv. *See attached for draft of Tournament options*
  - c. **Female Player Coordinator/First Shift** – Angela Cole
    - i. Absent – Written report submitted
    - ii. Request for ice for first shift, Kord to connect with Sarah (*also, see Sarah Bielert Report as submitted*)
    - iii. New Administrator for first shift TBD
  - d. **Risk Management Coordinator** – VACANT
  - e. **Ice Allocator/Gaming and Licensing Coordinator** – Sarah Bielert
    - i. Further review of ice allocation required, Stefanie will follow up with Sarah and an ice allocator meeting will be set separately
  - f. **Sponsorship/Fundraising Coordinator** – Marilyn Gibson
    - i. Display cabinet – Al is still working on this
    - ii. Marilyn working on sponsorships
    - iii. Thank you card received from Malaika Stone (re: Scholarship)
  - g. **Referee in Chief** – Francois Warren
    - i. Absent
  - h. **Tag Day Coordinator** – Cynthia Fowler
    - i. Absent
- VI. Reports by Division Managers
- a. **Initiation/Novice Manager** – Amber Lamb
    - i. Nothing to report
  - b. **Atom Division Manager** – VACANT
  - c. **Pee Wee Division Manager** – VACANT
  - d. **Bantam Division Manager** – VACANT
  - e. **Midget Division Manager** – VACANT
- VII. Report of Special Committee for By-Law Amendments – Roxanne
- a. Meeting planned July 11, 2018
- VIII. Unfinished business
- a. Decision on goalie clinic: appointment/decision on coaches and available ice (see ice allocator report)
- IX. New business
- a. Reported in individual reports above
- X. Tabled Business/Action Items
- XI. Move to adjourn

*Move to in camera*

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**Registrar Report**

Registrar Report, June 2018  
 Samantha Barrowcliff, Registrar (avmha.registration@shaw.ca)

June 22,  
2018

		Initiation		Pre-Novice		Novice		Atom		Peewee		Bantam		Midget								
		F	M	M	F	M	F	F	M	F	M	M	F	M	F							
ALBERNI	DEFENCE	0	0	0	0	0	0	0	1	0	1	2	11	13	10	3	13	8	2	10		
	PLAYER	4	12	16	28	2	30	17	3	20	6	27	33	0	0	0	0	0	0	0		
	FORWARD	0	0	0	0	0	0	0	0	5	3	8	7	17	24	18	2	20	16	1	17	
	GOALTENDER	0	0	0	0	0	0	0	0	6	6	0	6	6	1	0	1	4	0	4		
	CENTRE	0	0	0	0	0	0	0	0	3	3	0	4	4	4	1	5	5	0	5		
<b>Total</b>		4	12	16	28	2	30	17	3	20	12	39	51	9	38	47	33	6	39	33	3	36
	<b>Total</b>	239																				

Updates:

1. Online registrations now have active online visa and ~~mastercard~~ option.
2. I've reached out to Parksville registration and their rep coordinator may be connecting with Stefanie Weber if they don't end up having enough kids for teams
3. **ACTION ITEM:** Overage – Oceanside has enough players for an overage team and can accept one of ours. We have one request for an overage player who we can send to oceanside or keep here as an OA. **Please advise.**
4. Advertisement for school newsletter has gone out
5. Steps to wellness health fair... Thanks Amber from coming out for that. We had a few people come by, and a potential new hockey mom who had lots of questions. Next year, the event may expand to have "clubs" on one side and "wellness" on the other. We should consider having a presence next year.

Next Steps (Note: \* indicates last year date)

1. July: registrar meeting
2. July: I will continue to identify NON-Coaching volunteers to ensure that RIS, CRC and CATT are completed sooner than later. (all ~~have to~~ be concluded prior to volunteering)
3. August 15: deadline for Rep registrations

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Registrar Report, June 2018  
 Samantha Barrowcliff, Registrar (avmha.registration@shaw.ca)

4. \*August 15: deadline for "tentative team declarations"
5. August 26: final open house
6. August 27: Intro letters/emails to parents (EPACT, Go Sports, Ice Times, Line of Communication and????)

**I move to accept the registrar report.**

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*Ice Allocator Report*

Sent from my iPhone

Begin forwarded message:

**From:** Sarah Bielert <[sarah.bielert@shaw.ca](mailto:sarah.bielert@shaw.ca)>  
**Date:** June 26, 2018 at 8:37:22 PM PDT  
**To:** Samantha Barrowcliff <[sammybarrowcliff@shaw.ca](mailto:sammybarrowcliff@shaw.ca)>  
**Subject:** Ice Allocator and Gaming Report - June 26 2018

**Gaming Report:**

- Nothing

**Ice Allocator Report:**

Met with the City and user groups of the Arena on Tuesday June 25th.

Highlights:

- Change in some procedures/alarms surrounding ammonia leaks
- Will be producing a 5 year plan for fees for all parks and rec services (user fees, rentals). Wont be in place this season. Status quo for now regarding ice costs
- Notify arena if we want to block off periods of walkers in the arena (tournaments, etc.)

With our current ice contract we will NOT have enough ice to accommodate everything on a set schedule. I need to know how many Ref clinics, female development, coach clinic and goalie clinics a month the executive wants to have. Are we interested in cutting back initiation practices to 45 mins to be able to accommodate practices?

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I have included a couple of possible ice schedules for next season for the weekdays for the executive to review. Assumptions made with these are that we do not have to give any ice to a Female Impact team, that there will be 2 Midget house teams and 2 bantam house teams.

Option 1 - all rep teams have one morning slot. I would like to eliminate the Midget Rep morning slot, but have no where at this point to put it. Might have additional ice from MASC on Wednesdays later that could be used, but only an hour slot and not guaranteed yet.

Option 2 - some rec practices cut back to 45 mins

Option 3 - Some rec practices cut back to 45 mins, some teams alternate practices between weeks

IF we only have 1 Midget house team, the second Midget house practice can go to the Midget T3 team so they can have both evening slots.

My goal as ice allocator is to be able to provide a SET weekday schedule as early as possible for all divisions, with weekend ice coming as it comes. Obviously weekend ice needs to be a bit more flexible but after all the weekday stuff is known (bulldogs, winter wonderland, etc.) there shouldn't be a reason we can't provide a set schedule for parents/guardians.

**Action Items:**

- Does the Executive want any Atom Transitional Ice sessions booked? And if so, when? I would suggest last two weeks of August if coaches are available. BC Hockey suggests 6 sessions for this. Last year I tried to do this, as the Atom Division Mgr but had trouble booking the ice in August due to Rep tryouts/Coach availability and then in September the teams/coaches wanted to just start with the whole group, so we just turned them into Atom practices.

- How many first shift ice sessions are required? Permission to book those in the first week of September and the first weekend of September after school goes back (Fall Fair weekend)

- Would the Executive consider mandating that Initiation and Novice teams be guaranteed a slot on Tournament black out weekends? It would only be an hour Saturday and an hour Sunday. The reasoning behind this is they are unable to schedule games out of town until later on in the season, and most aren't attending tournaments of their own till Christmas break onwards. A plus of this is it will give the tournaments more people to watch/attend/look at fundraising items, that normally wouldn't be at the rink that weekend.

- How many Female Development ice slots do we want to offer over the entire season? Do we want these before 7pm to ensure that all ages have the opportunity to attend, or a split between early ones and later ones to divide among all ages of girls?

- How many Ref clinics do we want to offer over the entire season? Is there a time/day that is best for Francois?

- How many Coach clinics do we want to offer over the entire season?

- How many Goalie clinics do we want to offer over the entire season? Do we want these before 7pm to ensure that all ages have the opportunity to attend, or a split between early and late ones to divide among the ages? Maybe some just Initiation - Atom and some Pee wee-Midget?

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If the executive can provide me with direction on these items and proposed schedules, I can hopefully find something that we all can work with for this upcoming season.

**OPTION 1 - ALL REP TEAMS HAVE MORNING PRACTICES**

	Start	End		Duration	Rink	Team/Division	
Mon	5:45	6:45	pm	1.00	C	Novice Minor/Major	<b>Weekday Ice Allocation</b> Initiation 1 hr Novice Minor 1.5 hr Novice Major 1.5 hr Atom Dev 3 hr Atom Rec 2.25hr Peewee T3 2.75hr Peewee Rec 2 hr Bantam T3 2.75 hr Bantam Rec 2 hr Midget T3 3 hr Midget Rec 2.25hr Female/goalie 1 hr Ref/Coach 1 hr
Mon	7:00	8:00	pm	1.00	C	Peewee Rec	
Mon	8:15	9:15	pm	1.00	C	Bantam Rec	
Tue	6:30	8:00	am	1.50	W	Peewee T3 Rep	
Tue	4:45	5:45	pm	1.00	W	Initiation	
Tue	6:00	7:00	pm	1.00	W	Atom Rec	
Tue	7:15	8:45	pm	1.25	W	Bantam T3	
Tue	9:00	10:00	pm	1.00	W	Midget Rec	
Tue	6:30	8:00	am	1.50	C	Atom Dev	
Tue	7:45	9:15	pm	1.50	C	Midget T3 Rep	
Wed	4:45	5:45	pm	1.00	W	Novice Minor	
Wed	6:00	7:00	pm	1.00	W	Novice Major	
Wed	7:15	8:15	pm	1.00	W	Peewee Rec	
Wed	8:30	9:30	pm	1.00	W	Bantam Rec	
Thu	6:30	8:00	am	1.50	W	Bantam T3	
Thu	5:00	6:15	pm	1.25	w	Atom Rec	
Thu	6:30	8:00	pm	1.50	w	Atom Dev	
Thu	8:15	9:30	pm	1.25	w	Midget Rec	
Thu	6:30	8:00	am	1.50	C	Midget T3	
Thu	7:00	8:15	pm	1.25	C	Peewee T3	
Fri	5:15	6:15	pm	1.00	C	female/goalie	
Fri	5:45	6:45	pm	1.00	W	ref/coach clinic	

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OPTION 2 - Some rec slots are cut back to 45 mins

	Start	End		Duration	Rink	Team/Division		
Mon	5:45	6:30	pm	0.75	C	Novice Minor	<b>Weekday Ice Allocation</b>	
Mon	6:30	7:15	pm	0.75	C	Novice Major		Initiation 1.75
Mon	7:30	8:15	pm	0.75	C	Peewee Rec		Novice Minor 2.25
Mon	8:30	9:15	pm	0.75	C	Bantam Rec		Novice Major 2.25
Tue	6:30	8:00	am	1.50	W	Peewee T3 Rep	Atom Dev 2.5	
Tue	4:45	5:30	pm	0.75	W	Initiation	Atom Rec 1.75	
Tue	5:45	6:30	pm	0.75	W	Atom Rec	Peewee T3 2.75	
Tue	6:45	7:45	pm	1.00	W	Bantam T3	Peewee Rec 1.75	
Tue	8:00	9:00	pm	1.00	W	Midget Rec	Bantam T3 2.5	
Tue	9:15	10:00	pm	0.75	W	Coach/Ref Clinic	Bantam Rec 1.75	
Tue	6:30	8:00	am	1.50	C	Atom Dev	Midget T3 2.5	
Tue	7:45	9:15	pm	1.50	C	Midget T3 Rep	Midget Rec 2	
Wed	4:45	5:45	pm	1.00	W	Novice Minor	Female/goalie 0.75	
Wed	6:00	7:00	pm	1.00	W	Novice Major	Ref/Coach 0.75	
Wed	7:15	8:15	pm	1.00	W	Peewee Rec		
Wed	8:30	9:30	pm	1.00	W	Bantam Rec		
Thu	6:30	8:00	am	1.50	W	Bantam T3		
Thu	5:00	6:00	pm	1.00	W	Atom Rec		
Thu	6:15	7:15	pm	1.00	W	Atom Dev		
Thu	7:30	8:30	pm	1.00	W	Midget Rec		
Thu	8:45	9:30	pm	0.75	W	Female/Goalie		
Thu	6:30	8:00	am	1.50	C	Midget T3		
Thu	7:00	8:15	pm	1.25	C	Peewee T3		
Fri	5:15	6:15	pm	1.00	C	Initiation		
Fri	5:45	6:45	pm	1.00	W	Novice Major/Minor		

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**OPTION 3 - some slots cut back to .75, some alternate weekly between divisions**

	Start	End		Duration	Rink	Team/Division	
Mon	5:45	6:45	pm	1.00	C	Novice Minor/Major	
Mon	7:00	8:00	pm	1.00	C	Atom Rec / Peewee Rec	
Mon	8:15	9:15	pm	1.00	C	Bantam Rec	
Tue	6:30	8:00	am	1.50	W	Peewee T3 Rep	
Tue	4:45	5:45	pm	1.00	W	Initiation	
Tue	6:00	7:00	pm	1.00	W	Atom Rec	
Tue	7:15	8:45	pm	1.25	W	Bantam T3	
Tue	9:00	10:00	pm	1.00	W	Midget Rec	
Tue	6:30	8:00	am	1.50	C	Atom Dev	
Tue	7:45	9:15	pm	1.50	C	Midget T3 Rep	
Wed	4:45	5:45	pm	1.00	W	Novice Minor	
Wed	6:00	7:00	pm	1.00	W	Novice Major	
Wed	7:15	8:15	pm	1.00	W	Peewee Rec	
Wed	8:30	9:30	pm	1.00	W	Bantam Rec	
Thu	6:30	8:00	am	1.50	W	Bantam T3	
Thu	5:00	5:45	pm	0.75	W	Atom Rec	
Thu	6:00	7:00	pm	1.00	W	Atom Dev	
Thu	7:15	8:00	pm	0.75	W	Female Dev/Goalie	
Thu	8:15	9:30	pm	1.25	w	Midget Rec	
Thu	6:30	8:00	am	1.50	C	Midget T3	
Thu	7:00	8:15	pm	1.25	C	Peewee T3	
Fri	5:15	6:15	pm	1.00	C	Ref/Coach Clinic	
Fri	5:45	6:45	pm	1.00	W	Peewee Rec/Initiation	

  

Weekday Ice Allocation	
Initiation	1.5
Novice Minor	1.5
Novice Major	1.5
Atom Dev	2.5
Atom Rec	2.25
Peewee T3	2.75
Peewee Rec	2
Bantam T3	2.75
Bantam Rec	2
Midget T3	3
Midget Rec	2.25
Female/goalie	0.75
Ref/Coach	1



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*Tournament Coordinator Report*

**Pending 2018/2019 AVMHA TOURNAMENTS**

October 5 - 8	Atom Development/Peewee Rep	16 teams
November 9 - 12	Midget Rep	12 teams
November 23 -25	Initiation (H1 - H4/cross ice) Jamboree	24 teams
November 30 - Dec 2	Atom House	10 teams
December 27 - 30	Bantam Rep	12 teams
January 3 - 6	Midget House	12 teams
February 15 - 18	Peewee/Bantam House Bryan Mason Memorial	20 teams

*DRAFT*